



Programme des Volontaires

Volunteers Programme



6th ANNUAL ECOWAS FORUM OF NATIONAL VOLUNTEER AGENCIES IN WEST AFRICA

Cotonou, Republic of Benin, 27 - 29 May 2024

THEME: “Innovating for Impact: Transforming Volunteerism through Innovation in the ECOWAS Region”

WORK PROGRAMME

Day 1

TIMING	ACTIVITIES	ACTION BY
	OPENING CEREMONY	STATE PROTOCOLE
08:00 – 8:45	Arrival and installation of participants	EYSDC / ANpE
08:45 – 09:00	Arrival of officials	EYSDC / ANpE
09:00 – 09:10	Welcome remarks	DG ANpE
09:10 – 09:20	Address by Commissioner for Human Development and Social Affairs, ECOWAS Commission	Commissioner for Human Development and Social Affairs, ECOWAS Commission
09:20 – 09:30	Artistic break: Traditional Dance	Djolakoko
09:30 – 09:35	Documentary on the ECOWAS Volunteers Programme	Monique
09:35 – 09:45	Opening Speech by the Minister of Small and Medium-sized Enterprises and Employment Promotion	Minister Modeste Kerekou or representative
09:45 – 09:55	Artistic break: Traditional Dance	Djolakoko
09:55 – 10:05	Group Photograph	Communication EYSDC
10:05 – 10:20	Coffee Break	
10:20 – 10:30	Introduction of participants	Facilitator
10:30 – 10:40	<ul style="list-style-type: none"> • Constitution of the Presidium • Adoption of Agenda and Work Programme 	Chair of the Forum
10:40 – 10:50	Review of the objectives and expected outcomes of the 6 th Forum	Director EYSDC
10:50 – 11:20	<ul style="list-style-type: none"> • Presentations (5 min each) on the status of implementation of the resolutions of the 5th Forum by the 15 Member States, the Executive Secretariat of the Forum (EYSDC) and partners (UNV, France Volontaires, any partner and NGO who participated in the 5th Forum) • Presentation on the progress of the SoP selection 	EVP Facilitator Participants
11:20 – 11:35	Exchanges to complete or correct factual errors	EVP/Facilitator/Participants



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11:35 – 13:00	Introduction and general discussion on the theme of the 6th Forum: “Innovating for Impact: Transforming Volunteerism through Innovation in the ECOWAS Region Presentation by CONFEJES Discussions	Facilitator/Participants
13:00 – 14:00	Lunch Break	
14:00 – 14:30	<ul style="list-style-type: none"> • Distribution into working groups • Selection of focal points for different working groups 	Forum Chair and Facilitator
14:30 – 16:30	Working Group sessions	Resource Person / Participants
16:30 – 17:00	Coffee Break: Participants take a break and return to their workgroups	
17:00 – 18:00	Working Group sessions	Rapporteurs/Participants

DAY 2

TIMING	ACTIVITIES	ACTION BY
09:00 – 11:00	Presentation of outcomes from working groups: Participants go through the ideas and ask questions for clarification	Rapporteurs/Participants
11:00 – 11:30	Coffee Break	
11:30 – 12:00	Launching of the published 2021 Best Practice Guide	EYSDC
12:00 – 12:30	Any other business/Information on up-coming events of interest	Rapporteurs/Participants
12:30 – 14:00	Choice of theme and venue of the 7 th Forum	Resource Person/ Participants
14:00 – 15:00	LUNCH	
18:00	ECOWAS DAY Celebration	

DAY 3

TIMING	ACTIVITIES	ACTION BY
08:30 – 10:30	Drafting and Translation of Report	Rapporteurs and secretariat
10:30 – 11:00	Coffee Break	
11:00 – 12:00	Consideration and adoption of report	Participants
12:00 – 12:30	Closing Ceremony	Director EYSDC and Partners
12:30 – 13:30	LUNCH	
13:30 – 17:00	Tourist sites visitation OUIDAH End of Forum	ANpE